



HOTDOX

SOLUTIONS:

HotDox, the innovative new software that helps you manage your information, access it from anywhere in the world, and improve your efficiency and business performance. Saving you space, time, and money, while you save the environment one tree at a time. Welcome to the future of paperless filing.

Boost productivity by cutting down on time needed to manage a paper-weighted admin process. Whether you need to scan hard copies into electronic format or implement innovative processes for better information management, HotDox provides a breadth of electronic document management functions to support practically every industry from the Military to Insurance or Manufacturing to Medical, as well as Logistics to Retail.

FEATURES:

- AUDIT TRAIL
- AUTO IMPORT OF FILES
- DOCUMENTS RETAINED IN NATIVE FORMAT
- MULTIPLE FILE FORMAT MANAGEMENT
- RUNS OFF SQL EXPRESS
- DOCUMENT AGENT
- DOCUMENT SECURITY
- CUSTOMIZABLE DATABASE
- MIXED FILE FORMATS IN SAME DOCUMENT
- UNLIMITED FILES/PAGES PER DOCUMENT
- USER-DEFINED DOCUMENT TYPES
- BATCH SCANNING
- ALL COMMON IMAGE FORMATS SUPPORTED
- SIMPLE INSTALLATION
- SINGLE SCREEN NAVIGATION
- SOPHISTICATED SECURITY PROFILES
- USER FRIENDLY INTERFACE
- VERSION CONTROL AND DOCUMENT LOCKDOWN
- WILDCARD SEARCH FUNCTIONALITY
- BARCODE RECOGNITION (OPTIONAL)
- OCR/HAND-PRINTED/MAGNETIC-INK CHARACTER RECOGNITION (OPTIONAL)
- OPTICAL MARK RECOGNITION (OPTIONAL)

BENEFITS:

FASTER ACCESS TO INFORMATION

Find documents quickly without leaving your desk.

FLEXIBLE INDEXING OF INFORMATION

Assign custom indexes to documents.

NO LONGER LOSE FILES

Search and retrieve documents by any single or combination index criteria.

ELECTRONICALLY SHARED FILES

Share, retrieve and view documents quickly and easily.

IMPROVED SENSITIVITY CONTROL

Gain tighter control over sensitive documents and manage associated risk.

OFFICE SPACE SAVING

Recover valuable office space previously filled by bulky paper filing cabinets.

TRUSTED DISASTER RECOVERY

Documents are backed up in digital format for offsite storage and disaster recovery.

IMPROVED DECISION MAKING

Make informed decisions quicker and based on all the information retrieved at the click of a mouse.

THIRD PARTY APPLICATIONS DOCUMENT RETRIEVAL

Retrieve documents from most third party business applications.